

## **TOWN OF FLOYD BOARD MEETING FEBRUARY 3, 2015**

At 7:00 P.M. Supervisor Willard H. Streiff Jr. called the meeting to order, announced that all Town Board Meetings are voice recorded and that the Warrants are posted on the bulletin board.

The Pledge of Allegiance was led by Boy Scouts Brandon Schuster and Jaewon Heo.

Town Officials present were: Town Supervisor Willard H. Streiff Jr., Councilmen Charles E. Planow, Daniel Schwertfeger and Robert Evans, Councilwoman Jennifer Bohrer, Town Clerk Georgianna Larry, Highway Superintendent Jerome E. Alexander Jr., Working Supervisor (Sanitation) Lawrence Gruby, Town Attorney David Rapke, Water Superintendent Michelle Kotary, Building Codes Officer Mikel Buczkowski, Zoning Codes Officer Eugene Kotary, Historian Edwin Evans, Web Clerk William E. Smith, Zoning Board of Appeals Chairman Timothy Bejian and Master Plan Review Committee Chairman James Nuessle.

### **Approval of Minutes:**

Councilman Daniel Schwertfeger made a motion to approve the January 6, 2015 Organizational Meeting Minutes as presented by the Town Clerk, seconded by Councilman Charles E. Planow, carried.

Councilman Charles E. Planow made a motion to approve the January 19, 2015 Town Board Minutes as presented by the Town Clerk, seconded by Supervisor Willard H. Streiff Jr., carried.

### **Approval of Warrants:**

Supervisor Willard H. Streiff Jr. made a motion to pay the General Warrants from Claim# 15A024 to Claim# 15A075, totaling \$15,983.76, seconded by Councilman Charles E. Planow, carried.

Councilman Charles E. Planow made a motion to pay the Refuse & Garbage Warrants from Claim# 15SR010 to Claim# 15SR024, totaling \$11,921.02, seconded by Councilman Robert Evans, carried.

Councilman Daniel Schwertfeger made a motion to pay the Water Improvement Warrants from Claim #15SW007 to Claim #15SW019, totaling \$3,045.53, seconded by Supervisor Willard H. Streiff Jr., carried.

Councilman Charles E. Planow made a motion to pay the Water Improvement Area E Warrant, Claim #15SWE0001, totaling \$5,248.75, seconded by Councilwoman Jennifer Bohrer, carried.

**Councilman Charles E. Planow made a motion to pay the Highway Warrants from Claim# 15DA015 to Claim# 15DA041, totaling \$110,946.04, seconded by Councilman Robert Evans, carried.**

**Supervisor Willard H. Streiff Jr. made a motion to pay the Trust and Agency Warrants from Claim #15TA001 to Claim #15TA016, totaling \$2,540.76, seconded by Councilwoman Jennifer Bohrer, carried.**

**Supervisor Willard H. Streiff Jr. made a motion to pay the Fire District Warrant, claim #15SF001, totaling \$162,152.00, seconded by Councilman Charles E. Planow, carried.**

### **REPORTS FROM OFFICIALS:**

**Oneida County Legislator Richard Flisnick gave a brief report on county activities.**

**Northern Oneida County Council of Governments Municipal Advisor Harlan Moonen commented on the upcoming NYS Archives Sara grant. The grant can be accessed and completed on line.**

**The Local Government Conference registration Brochure was sent out around the first of the year. Register prior to March 11, 2015.**

**For additional upcoming activities see the attached NOCCOG Announcements.**

**Code Enforcement Officer Gene Kotary gave a report on activities.**

**Building and Fire Codes Enforcement Officers Mikel Buczkowski gave a brief report.**

**Water Supervisor Michelle Kotary gave her report on Water Department activities.**

**Supervisor Streiff commented on the possibility of going to a monthly billing for Trailer Parks due to the problem with water leaks within the parks. With the quarterly billing it is more difficult to become aware of leaks.**

**Town Historian Edwin Evans gave an update on the Historical Book he is writing for the Town of Floyd.**

**Master Plan Review Committee Chairman James Nuessle had nothing on the Master Plan survey to report at this time.**

**William Cole of Gates-Cole Associates Inc. discussed the updates on the Town Insurance Policy including increases and or changes for 3/9/2015 thru 3/9/2016.**

**There were no comments from the Public.**

## **ACTION ITEMS:**

A) **Tug Hill Conference:**

The Town Clerk is preparing to send in reservations for the Tug Hill annual Conference to be held on March 26, 2015.

**Councilman Danies Schwertfeger made a motion to Authorize the payment of tuition for Town officials desiring to attend the 2015 Tug Hill Commission Annual Local Government Conference, seconded by Councilman Charles E. Planow, carried.**

B) **Accumulated Sick Time:**

Provided to the Town Board are the accumulated Sick Time Hours for the Personnel of the Highway and Sanitation Departments. All Employees have signed their individual sheets agreeing with their hours.

**Councilman Charles E. Planow made a motion to approve the accumulated sick time hours for each individual employee for Fiscal Year Ending December 31, 2014 and carried over to Fiscal Year 2015, seconded by Supervisor Willard H. Streiff, carried.**

C) **Road Posting:**

Authorization for our Highway Superintendent to Post Certain Town Roads with a 6 Ton Weight Limit as Weather and Road Conditions Dictate. They will be closed to any vehicle with a gross weight in excess of (6) tons and for the Town Clerk to place notice of road posting in the legal notice of the Rome Sentinel.

**Councilman Robert Evans made a motion to authorize our Highway Superintendent to Post Certain Town Roads as the weather and road conditions dictate, seconded by Councilwoman Jennifer Bohrer, carried.**

D) Park Concerts:

In previous years the Town has booked a couple (2), of summer concerts held at the Floyd Town Park. Supervisor Streiff is recommending that we continue this tradition again this year. With the Town Board's approval he will go ahead and set the concerts up again for year 2015.

**Supervisor Streiff made a motion to approve the Town Supervisor to Schedule and book music entertainment for the Floyd Town Park, for up to ( 2) concerts in the Town Park during the Summer Months of 2015 at a cost of approximately \$700.00 per concert, seconded by Councilman Daniel Schwertfeger, carried.**

E) Board Appointments:

(1) Assessment Review Board Member Lloyd Miller's term expired on 10/01/2014. Lloyd expresses his wishes to continue serving on the Assessment Review Board and we are most grateful for his service and thank him immensely.

**Councilman Charles E, Planow made a motion to re-appoint Lloyd Miller to another five year term as a Member of the Assessment Review Board, retro-active from 10/01/2014 to 9/01/2019, seconded by Councilman Robert Evans, carried.**

(2) Planning Board Chairman/Member David Jones term expired on 12/31/2014. Dave expresses his wishes to continue serving as Chairman/Member of the Planning Board and we are most grateful for his service and thank him immensely.

**Councilman Charles E. Planow made a motion to re-appoint David Jones as Chairman/Member of the Floyd Planning Board, retro-active from 01/01/2015 thru 12/31/2019, seconded by Councilman Robert Evans, carried.**

(3) Zoning Board of Appeals Chairman/member Timothy Bejian term expired on 12/31/2014. Tim expresses his wishes to continue serving as Chairman/Member on the Zoning Board of Appeals and we are most grateful for his service and thank him immensely.

**Councilman Charles E. Planow made a motion to re-appoint Timothy Bejian as Chairman/Member of the Floyd Zoning Board of Appeals, retro-active from 01/01/2015 thru 12/31/2019, seconded by Councilwoman Jennifer Bohrer, carried.**

F) Judicial Audit:

Annual Checklist for Review of Judges Christopher Clarkin and Obie Burger Court Records: In accordance with the law, the Justice Court financial books were audited and reviewed by Town Councilmen Daniel Schwertfeger, Robert Evans and Councilwoman Jennifer Bohrer and were found to be in conformance with State Standards. Supervisor Streiff recommends to the full Town Board that they confirm and approve the favorable results of the Audit.

**Councilman D. Schwertfeger made a motion to approve the Justice Court Records of the Audit by Councilmen Daniel Schwertfeger, Robert Evans and Councilwoman J. Bohrer, seconded by Supervisor Willard H. Streiff Jr., carried.**

G) Salary Adjustment:

Last year we increased Julie Reese's wages for Historical property maintenance from \$2,600.00 to \$2,900.00. In the 2015 Budget it is still listed as \$2,600.00.

**Supervisor Willard H. Streiff Jr. made a motion to increase Julie Reese's salary to \$2900.00 and decrease Contingency Account by \$300.00, seconded by Councilman Charles E. Planow, carried.**

H) Copier Contract:

The Town's present Copier 3-Year Contract with TOSHIBA is due to expire in March 2015. Supervisor Streiff has talked with their representative and they are willing to renew the contract for another 3 years at the same rate. This contract calls for the replacement of the 2 present copiers with 2 new 2014 or newer copiers with the following features; Both will have wireless capability (only one has now), the Town Clerks will have 8,000 copies per month B/W, the Supervisors will have 1,000 per month with 100 color.

**Supervisor Willard H. Streiff made a motion to accept the above agreement with Toshiba for the 2 copiers, seconded by Councilman Daniel Schwertfeger, carried.**

- I) **Insurance:**  
Earlier this evening the Town received a summary of their Municipal Insurance for March 9, 2015 thru March 9, 2016. At this time Supervisor Streiff would ask for a motion allowing the Town Supervisor to sign appropriate papers with Gates-Cole Associates Inc. for Insurance Coverage as agreed upon for the period stated above. He would ask that the bookkeeper be allowed to issue the check for the premium amount and mail it out so as not to cause a lapse in coverage and that the check amount be placed on the March 3, 2015 warrant for Audit by the Town Board.  
**Councilman Charles E. Planow made a Motion for the above insurance actions as stated in the amount of \$35,504.77, seconded by Councilwoman Jennifer Bohrer, carried.**
- J) **Permit Change:** (Note this was added to this agenda at the board meeting). Zoning Officer Gene Kotary is recommending that we amend our Zoning Permit Application to include the following additional information.  
a. Will this property be used commercially? Yes or No  
b. Add a line for Proposed Use  
**Councilman Charles E. Planow made a motion to add the changes to the Zoning Permit Application as recommended by Zoning Codes Officer, Eugene Kotary, seconded by Supervisor Willard H. Streiff, carried.**
- K) **Park Rules and Regulations:**  
Supervisor Streiff talked with Lawrence Gruby regarding revision of the Park Rules and Regulations.  
There was lengthy discussion between the Town Board, Town Attorney and Larry regarding what will be required from the persons using the park and any changes to the rules.  
**Councilman Charles E. Planow made a motion to accept the revision of the Park Rules and Regulations as presented by Lawrence Gruby, the Indemnification Form and a Rider from the Insurance Company of the person renting the Park, seconded by Councilman Robert Evans, carried.**

## **REPORTS FROM TOWN OFFICIALS:**

- a) **Report from Members of the Town Board:**  
Supervisor Streiff discussed the possibility of advertising to get 3 quotes (this would comply with the Towns Procurement Policy) from Construction Companies for work to be done at the Highway Department. The changes would make the building more energy efficient.  
Supervisor Streiff gave a brief report on topics covered at the Association of Towns meeting he attended. Representatives from the Sheriff and NYS Police Departments were there to answer any questions. They discussed the services both agencies have to offer.
- c) **Sanitation Supervisor Larry Gruby gave a report on activities.**
- d) **Zoning Board of appeals chairman Timothy Bejian gave a report on ZBA activities.**

## **ADJOURN:**

**At 8:53PM Councilman Daniel Schwertfeger made a motion to adjourn, seconded by Councilman Robert Evans, carried.**

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**Town Clerk**